

EXECUTIVE SUMMARY

Recommendation to Reject all Bids FY20-196 – Microsoft Enrollment for Education Solutions (EES) Licensing

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the recommendation to reject all bids submitted for Invitation to Bid (ITB) FY20-196 – Microsoft Enrollment for Education Solutions (EES) Licensing. This recommendation is presented in accordance with Section 6A-1.012(12)(c), Florida Administrative Code, and Part II, Section J of Purchasing Policy 3320 and Section 2, General Condition 6 of ITB FY20-196: “In the best interest of The School Board of Broward County, Florida (SBBC), the School Board reserves the right to:2) reject any or all bids received when there are sound documented business reasons that serve the best interests of SBBC.”

This is a companion item to EE-26 (Recommendation for the First Renewal and Additional Spending Authority – 17-164E – Microsoft Enrollment for Education Solutions (EES) Volume Licensing).

Goods/Services Description

Responsible: Information Technology (IT)

Microsoft Volume Licensing EES includes a school agreement which provides a subscription program that enables the District to purchase, at a reduced price, the use of the software District-wide for staff and students. Microsoft’s Student Use Benefit program is also included, which provides free downloads of the full version of Microsoft Office for all active students and staff in the District, for use on their personal and mobile devices. The Student Use Benefit program helps students be college and career ready by providing industry and education standard tools that emulate real-world work or college environments.

The District uses the Microsoft Office Suite of tools as the standard for word processing, spreadsheets, presentations, collaborations, and other applications. This Agreement allows users to install the latest versions of Office applications as they become available on all District personal computers and to continue to install and use new operating systems. Office 365 is used for e-mail, OneDrive for personal cloud storage, and SharePoint for school and District collaboration and documentation repository. Continuing to implement a standard enables the District to operate effectively and efficiently while providing the necessary support services and training for the end-users.

Procurement Method

Responsible: PWS

The solicitation ran from February 3, 2020 through February 26, 2020. Procurement & Warehousing Services (PWS) did not receive any questions from vendors while the bid ran. There were two hundred seventy (270) vendors notified, seventeen (17) vendors downloaded the ITB, six (6) bids, and one (1) “no-bid” were received before bid opening. Bids were received from Bell Techlogix, CDW Government LLC, Crayon Software Experts LLC, Insight Public Sector, Inc., SHI International Corp, and Zones, LLC.

After bid opening, it was determined that two (2) items within the groups contained incorrect SKU numbers. SBBC published the specifications (SKU numbers, descriptions, etc.) exactly as provided by the Original Equipment Manufacturer.

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Four (4) bidders provided pricing based on the item description, while two (2) bidders provided pricing based on the incorrect SKU number resulting in drastic price variances. Bids could not be fairly evaluated as; the award was based on group, not item. Per Special Condition 3.3: “..bid shall be awarded in its entirety to one (1) primary and one (1) alternate...”

PWS and IT will correct the erroneous specifications and re-solicit, but due to time constraints, a request to renew SBBC’s current EES for one (1) year is being presented to the School Board for approval today as item EE-26.

Financial Impact

Responsible: PWS and IT

There is no financial impact to the District.